



Lake Haven School

Adult and Visitors Code of Conduct

2026/27

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Review due	Annually - July 2027
Proprietors	Alexandra Marshall and Lindsay Taylor
Headteacher	Imogen Warwick
DSL	Sarah Hill
Nominated person responsible for this policy	Lindsay Taylor
Approved by	Alexandra Marshall
Publication	Available electronically on the school website and a printed copy is available from the school office

At Lake Haven we greatly value the strong partnerships we have with our parent and carer community.

We expect all adults who enter our school site to promote our school ethos and values and believe staff, parents and children are entitled to flourish in a safe and protective school environment

If you have a concern about any child, please speak to the Designated Safeguarding Lead, Miss Imogen Warwick.

Behaviour that will cause harassment, alarm or distress to users of the premises is contrary to the values of the school and will not be tolerated.

With this in mind we expect that, on the school site:

- **All adults set a good example to children at all times**
- **All adults act in-line with school policies**
- **All adults adhere to the school rules at all times**
- **No members of staff, parents or children are the victims of abusive behaviour from other adults on school premises**
- **Staff and parents not to be subject to malicious accusations.**
- **No use of mobile phones other than in the staff area.**

Types of behaviour that are considered unacceptable fall under the broad category of physical attacks and threatening behaviour and abusive or insulting language, either verbal or written.

The list below is not exhaustive but seeks to provide illustrations of such behaviour.

- **Shouting, either in person or over the telephone**
- **Speaking in an aggressive/threatening tone**
- **Physical intimidation**
- **Physical threats**
- **Swearing**
- **Pushing or hitting**
- **Spitting**

- **Racist or sexist comments**
- **Inappropriate posting on Social Networking sites**
- **Unfair and derogatory comments on Social Networking sites**
- **Inappropriate use of our computer network**

The school reserves the right to take any necessary actions to ensure that members of the school community are not subjected to abuse.

It is an offence under section 547 of the Education Act 1997 for any person (including a parent) to cause a nuisance or disturbance on school premises. The Police may be called to assist in removing the person concerned. School premises are private property and parents have been granted permission from the school to be on school premises. In cases of abuse or threats to staff, pupils or other parents, Lake Haven may ban parents or carers from entering the school.

All incidents will be logged with the Proprietors: Lindsay Taylor or Alex Marshall

Any parent who is asked to leave the school premises will have the right to appeal the decision in writing to the Proprietor.

The Staff at Lake Haven

